



# Cosmetologists' Board Meeting

Monday, October 4, 2021

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A meeting of the State Board of Cosmetologists was held on Monday, October 4, 2021, at 10:00 a.m. by teleconference.

## Board Member Attendees

Ms. Danielle Anderson, Chair, *Consumer Member*

Ms. Shanay Dudley, *School Member*

Ms. Tammy Ehrbaker, *Cosmetologist Member*

Ms. April Kenney, *Cosmetologist Member*

Ms. Trai Dagucon-Hunt, *Industry Member (Absent)*

## Other Staff Attendees

Ms. Nicole Fletcher, *Deputy Director*

Ms. Breona Scott, *Administrative Officer*

Mr. Corey Kennedy, *Administrative Specialist*

Ms. Sophie Asike, *Assistant Attorney General*

## Agenda

### Quorum Announced and Meeting Called to Order

A quorum was announced by Chair Danielle Anderson and the meeting was called to order at 10:00 a.m.

### Approval of Agenda

Chair Daniella Anderson asked for a motion to approve the agenda. Ms. Tammy Ehrbaker made a motion to approve the agenda, seconded by Ms. Shanay Dudley and the agenda was unanimously approved.

### Approval of August 2, 2021 Minutes

The minutes of the August 2, 2021 meeting were reviewed by the Board. Chair Danielle Anderson asked for a motion to approve the minutes. A motion was made by Ms. Tammy Ehrbaker to approve the minutes, seconded by Ms. Shanay Dudley and the motion unanimously passed.

### New Business

### **A. STAFFING UPDATE**

Deputy Director Nicole Fletcher introduced the reassignment of the Executive Director Erica Lewis who has been with the board of Barbers and Cosmetology for seven years. Ms. Fletcher also announced that the full time inspector position has been filled by Ms. Kimberly Archie. The Board wishes Ms. Lewis the best and welcomes Ms. Archie. Deputy Director Nicole Fletcher also announced that the Executive Director position has not yet been filled and interviews for the Continuing Education will be held this week. The position for Licensing Supervisor position is also posted on the website.

### **B. NAIL TECHNICIAN APPRENTICE RESTART- ZIA BOWEN**

Ms. Bowen received her first apprentice nail technician license in 2018. She did not complete the program. After reviewing the documentation presented to the Board, Ms. Tammy Ehrbaker motioned to approve the restart of Ms. Bowen's apprenticeship, seconded by Ms. Shanay Dudley and the motion unanimously passed.

### **C. NAIL TECHNICIAN APPRENTICE RESTART- JIMMY NGUYEN**

Mr. Nguyen did not attend the meeting. The apprenticeship coordinator will reach out to Mr. Nguyen regarding his next steps.

### **D. NAIL TECHNICIAN APPRENTICE RESTART- XUAN HUYNH**

Ms. Huynh received her first apprentice nail technician license in 2018. She did not complete the program due to pregnancy. After reviewing the documentation presented to the Board, Ms. Tammy Ehrbaker motioned to approve the restart of Ms. Huynh's apprenticeship, seconded by Ms. April Kenney and the motion unanimously passed.

## **Old Business**

### **A. MHEC SCHOOL UPDATE**

Deputy Director Nicole Fletcher announced that Hair Expressions (Paul Mitchell), had a COVID outbreak and wanted to continue with virtual learning. Ms. Fletcher agreed to extend virtual learning until the end of the year.

### **B. PDF LICENSE**

Deputy Director Nicole Fletcher announced that the licensees of the Board of Cosmetology received an email blast regarding PDF licenses. The license is not in effect yet. The licensee will receive a link that they will have access to for 60 days before the link will be disabled. The licensee will also be responsible for printing out their license.

### **C. LICENSING REPORT**

Deputy Director Nicole Fletcher noted that there were 71 new applications received between August 3, 2021-October 3, 2021. She also noted that 196 inspections were conducted. Ms. Fletcher further advised that the Board currently has 15 outstanding inspections and 57 inspections have been assigned for the month of October.



## Public Comment

No Public Comment

## Adjournment

Chair Ms. Anderson called meeting to adjourn at 10:46 A.M.

APPROVED BY:  on November 1, 2021.